|  |  |  |
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|  | **Workforce Development****Registration Form** | 800 College CourtNew Bern, NC 28562305 Cunningham Blvd.Havelock, NC 28532252-638-7248www.cravencc.edu/wfd |

**Complete all information and print clearly. Student data on this form is CONFIDENTIAL.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Course:** |  |  |  |  |  |
|  | Course Title |  | Course ID - Section# - Class# |  | Start Date |
| **Social Security Number:** |  | **Colleague ID:** |  |  |
|  |  |  |  |  |
| **Name:** |  |
|  |  Last First Middle  |
| **Address:** |  |  |  |  |
|  |  Street/P.O. Box | City | State | Zip Code |
| **County of Residence:** |  | **Date of Birth:** |  | **Age:** |  |
| Home:Cell: | MM/DD/YYYY | Minors need release |
| **Phone:** |  | **E-mail Address:** |  |
|  |
| **Please check:** | **Sex:** | 🞏Female 🞏Male |
| **Ethnicity:** | 🞏Hispanic/Latino 🞏Non-Hispanic/Latino |
| **Race:** | 🞏American/Alaska Native 🞏Asian 🞏Black or African American 🞏Hawaiian or Pacific Islander 🞏White |
| **Employment Status:** | 🞏Full time 🞏Part-time 🞏Retired 🞏Unemployed-Not Seeking 🞏Unemployed-Seeking  |
| **Military/Veteran Status:** | 🞏Active 🞏Veteran/Retired 🞏Reserve **Branch:** 🞏Army 🞏Air Force 🞏Marines 🞏Navy 🞏Coast Guard |
| **Highest Education Level:** | Completed Grade: 🞏1 🞏2 🞏3 🞏4 🞏5 🞏6 🞏7 🞏8 🞏9 🞏10 🞏11 🞏12/(HS Graduate) |
|  | 🞏GED 🞏Adult HS Diploma 🞏1-yr Vocational Diploma 🞏Associate 🞏Bachelor’s 🞏Master’s or Higher |
|

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| **Public Safety Fee Waiver Confirmation***Required for Fire/EMS/DPS/Law Enforcement*My signature attests that I am actively affiliated with the public safety agency listed and that I hold the job classification indicated.  |
| Agency/Dept.: |  |  |
| Job: | [ ]  LE Officer [ ]  Detention Officer[ ]  Firefighter-Volunteer Agency[ ]  Firefighter-County/State/Municipal Agency[ ]  EMS Responder-Volunteer Agency[ ]  EMS Responder-County/State/Municipal Agency[ ]  Emergency Management Personnel[ ]  On NC Military Installation: Fire EMS EOP[ ]  Other - provide specific job classification:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  |
| **Authorization to Release Information***Required for Fire/EMS/DPS/LE; may apply to others*My signature below authorizes the College to release information regarding my enrollment to (check all that apply): [ ] affiliated agency/department listed above [ ] oversight agency (e.g., OSFM, DPS, OSHA, NCCER) [ ] my employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

 | Registration Fee RefundsIf a class is canceled due to insufficient enrollment, a student automatically receives a 100% refund.A student who officially withdraws from an occupational extension class prior to the first class meeting is eligible for a 100% refund. A student who officially withdraws from an occupational extension class after the start date and prior to or on the 10% point is eligible for a 75% refund.Additional provisions of the refund policy, including those regarding self-support classes and student fees are available upon request. |
|  |  |
| **For Office Use** |
|  |  |  |  |  | 2017 ce2 |
|  | RGN by (initials) |  | Date |  | Year & Term |
| Registration Fee **or** [ ] **Flat rate** | $\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Other Fee Type: \_\_\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Other Fee Type: \_\_\_\_\_\_\_\_\_\_\_ | $\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Total | $\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| Waiver/Bill to: |  |
|  |
| **Student Signature:** |  |  | **Date:** |  |
|  |
| *An Equal Opportunity Educational Institution* ***ver 2016-08-29*** |